

Greig City Academy



Admissions Policy 2019 entry

Consultation on this policy took place between October and December 2017. The Governing Body approved the policy on 20th February, 2018.

ADMISSIONS POLICY

2019/20 entry

1. Introduction

- 1.1 Greig City Academy is a Church of England, co-educational, secondary school with its own Sixth Form. The school is sponsored by the London Diocesan Board for Schools (LDBS) and The Greig Trust. As a Church school we work to build a healthy community of young people and staff who are happy to live and learn in an atmosphere that reflects those simple values central to the Christian faith, including caring for one another and working together for the good of all. Of course having these values does not mean that all our students come from a Christian background. The school welcomes students and staff from many different backgrounds and faith traditions, with the expectation that everyone who comes to Greig City Academy will be happy to support the school as a Christian foundation.

ADMISSION INTO YEAR 7

2. Admission Numbers

- 2.1 For the school year beginning September 2019, the admission limit into Year 7 is 200. Places will be allocated regardless of ability. If there are fewer than 200 applications, all applicants will be offered a place.

3. Special Educational Needs

- 3.1 Any child with a Statement of Special Educational Needs or an Education, Health and Care Plan that names Greig City Academy as their school will be eligible for a place at the school in accordance with section 324 of the Education Act 1996.

4. Oversubscription Criteria

- 4.1 Where the Academy is oversubscribed, after the admission of children with Statements of SEN or Education, Health and Care Plans, places will be allocated to applicants in the following priority order:
- 4.2 Children who are looked after by a local authority and children who were previously looked after but, immediately after being looked after, became subject to an adoption, child arrangements or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22 (1) of the Children Act 1989).
- 4.3 Children that the Governors and Principal accept have an exceptional medical, social or educational need for a place at Greig City Academy rather than another school. Applications will be considered under this category only if they are supported by a written statement from a doctor, social worker or other appropriate professional confirming that Greig City Academy alone can meet the child's need and showing the difficulties that would be caused if another school had to be attended.
- 4.4 Children whose home address is closest to the school. Distance will be measured in a straight line from the Ordnance Survey address point of their home to the Ordnance Survey address point of the school, calculated using the Haringey Council computerised mapping system.

5. Applying for a place

- 5.1 Parents should apply for a place by completing and submitting their own local authority's Common Application Form (CAF).

6. Notification of Offer of Places

- 6.1 Haringey Local Authority (or the child's home authority if they do not live in Haringey) will send out letters or emails informing parents of which school they have been allocated on March 1, 2019. Parents are asked to confirm acceptance of the offer by March 15, 2019.
- 6.2 Children will then have an opportunity to visit the school before September 2019.

7. Late applications

- 7.1 If applications are made after the closing date, reasons for lateness will be considered and, in exceptional circumstances, the application will be dealt with as if on time.

8. Appeals

- 8.1 Unsuccessful applicants may appeal for a place in the school. Parents wishing to appeal should write to the school stating the reasons for their appeal. The letter should be addressed to the Clerk to the Governors, Greig City Academy, High Street, Hornsey, London N8 7NU. Appeals will be heard by a panel whose members are independent of the governors.

9. Waiting Lists

- 9.1 In addition to their right of appeal, unsuccessful applicants may ask to be placed on the waiting list. Any places that become available will be offered to those on the waiting list in line with the oversubscription criteria set out in paragraph 4 above.

10. In-Year Admissions

- 10.1 Applications for In-Year admissions are made in the same way as those made during the normal admissions round. If a place is available and there is no waiting list then the local authority will communicate the school's offer of a place to the family. If more applications are received than there are places available then applications will be ranked in accordance with the oversubscription criteria in 4 above, with the following modification:

- children without an offer of a school place will be given priority immediately after looked after and previously looked after children.

- 10.2 If a place cannot be offered at this time then parents may ask the school for the reasons and will be informed of their right of appeal. Parents will be offered the opportunity of being placed on a waiting list. This waiting list will be maintained in the order of the oversubscription criteria, as modified above, and not in the order in which the applications are received.
- 10.3 Names will be removed from the list at the end of each academic year. When a place becomes available the Governing Body will decide who is at the top of the list so that the local authority can inform the parent that the school is making an offer.

11. Vulnerable Children

- 11.1 The school is committed to admitting its fair share of vulnerable children who are hard to place, in accordance with locally agreed protocols. Accordingly, outside the normal round of admissions, the Governing Body is empowered to give consideration to a child where admission is requested under the In-year Fair Access Protocol, which carries the agreement of both the Governing Body and the Diocese for the current admission year. The Governing Body has this power even when admitting such a child would exceed the normal admission number.

ADMISSION INTO THE SIXTH FORM

1. Admission numbers

- 1.1 The total number of students to be admitted to Year 12 in September 2019 is 140. The minimum number of external applicants is 10. The actual number of external places will depend on the number of existing Greig City Academy students continuing into the Sixth Form. It is expected that all students meeting the academic entry requirements set out in paragraph 2 below will be offered a place. In the event of oversubscription of external candidates, places will be allocated in accordance with the oversubscription criteria set out in paragraph 3 below.

2. Entry requirements

- 2.1 To study AS/A levels, students must have at least 5 Grades A*-C at GCSE (or equivalent). Some subjects have specific entry requirements and for many AS/A level subjects a B grade in that subject at GCSE may be required.
- 2.2 Students wishing to apply for BTEC Level 3 courses will be offered a place provided their performance at GCSE indicates that they will be able to meet the requirements of the course.

3. Oversubscription criteria

- 3.1 In the event of oversubscription, after the offer of places to young people who have a Statement of Special Educational Needs or an Education, Health and Care Plan naming Greig City Academy, priority will be given to external applicants in the following order:
- i. Young people who are looked after by a local authority and young people who were previously looked after but, immediately after being looked after, became subject to an adoption, child arrangements or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22 (1) of the Children Act 1989).
 - ii. Young people living closest to the school measured in a straight line from the Ordnance Survey address point of the young person's home to the Ordnance Survey address point of the school.

4. Policy Review

- 4.1 The Governing Body reviews this Admissions Policy annually in accordance with guidance in the Schools Admissions Code, DfE, 2014. If any changes are proposed at the time of review, the Governing Body, on behalf of the Academy Trust, will first consult with the LDBS before going out to public consultation.