

## SEND Joint Executive Board

### SUMMARY OF DISCUSSION

Date: Monday 23 May 2022 Time: 2.00 – 4.00pm

#### Attendance:

NAME	Role	Organisation	Present (Y/N) Apologies
Jackie Difolco	Assistant Director – Early Help, Prevention & SEND	Haringey - Local Authority	Apologies
Ann Graham (Chair)	Director of Children's Services	Haringey - Local Authority	Apologies
Rachel Lissauer (Joint Chair)	Director of Commissioning	Haringey CCG	Part
Karen Oellermann	Service Improvement Manager	Haringey - Local Authority	Y
Cllr Zena Brabazon	Cabinet Lead Member, Early Years, Children and Families; Labour Member for Harringay Ward	Haringey - Local Authority	Y
Charlotte Pomery	Assistant Director, Commissioning	Haringey - Local Authority	Y
Mary Jarrett	Head of Service, Integrated SEND	Haringey - Local Authority	Y
Ellika McAuley	SEN Advisory Early Intervention & Inclusion	Haringey - Local Authority	Apologies
Tim Miller	AD Commissioning - Children's Commissioning Vulnerable Adults & Children	NCL – Clinical Commissioning Group	Apologies
Linda Edward	Senior Public Health Commissioner	Public Health	Y
Joan Kellman	Exec Personal Assistant, CYPS	Haringey – Local Authority	Y
Vanessa Cooke	Head of Haringey CYP Services	Whittington Health NHS	Y
Amanda Bernard	Chair (Interim)	Parent Carer Forum	Y
Stephanie Buckingham	Vice Chair (Interim)	Parent Carer Forum	Apologies
Lizzy Ngotta	Engagement Co-ordinator	Haringey Parent Carer Forum	Y
Maureen Duncan	Headteacher	The Brook Special Primary School	Y
Caroline Brain	Head of Strategic Improvement	Haringey - Local Authority	Y
Sian McDermott	Headteacher	Rowland Hill Nursery School & Children's Centre	Y
Beth George	Project Manager - CYPS	Haringey - Local Authority	Y
Sarah Miller Harriett Lewis	Haringey SENDIASS Manager Haringey SENDIASS Manager	Markfield Project Markfield Project	Apologies Y
Jeni Plummer	Interim Assistant Director	Adults Social Services	Apologies
Geoffrey Ocen	Chief Executive Officer	Bridge Renewal Trust Voluntary Sector	Apologies
Dennis Scotland	Interim Head of Service DCT & SEN Special Projects	Haringey – Local Authority	Absent
Cheryl Yates / Emily Boland	Therapies and Specialist Nursing	Whittington Health NHS	Absent
Liz Alsford	Therapies and Specialist Nursing	Whittington Health NHS	Absent
Judith Mobbs Sophia Njiri Nasima Alam	<u>Observer: DfE</u> SEN & Disability Professional Adviser Clinical lead for C&YP London Regional Lead		Y
Sophia Madden	Interim lead for CYP SEND and Autism	NCL CCG	Y
Carl Edwards	Safety Valve, Project Lead		Y
Dean Britton	CEO	Haringey 6 <sup>th</sup> form College	Y
Maria Dactylides	Headteacher	Lea Valley Primary School	Y
Andrew Ralephata	Principal/Lead Therapist	Haringey CCG SEND	Y
Brian Smith	Schools Finance Manager – Dedicated Schools Grant	Haringey – Local Authority	Y

No	Action/Decision	Action Owner
1.	<b>Welcome &amp; Introductions – (Chair)</b>	
2.	<b>Minutes of the last meeting held on 19 April 2022 and any outstanding Actions</b> ➤ Minutes circulated were <b>agreed</b> as an accurate record.	
3.	<p><b>Parent Carer Forum – Update from Interim Chair - Amanda Bernard</b></p> <ul style="list-style-type: none"> <li>Noted – from the PCF that they will be producing a ‘rules of engagement’ document to provide clarity for capacity to participate in various events and co-produce.</li> </ul> <p><b>Action 1: Mary Jarrett to speak with the PCF Chair, separately outside this meeting re: operational matters- MJ</b></p> <ul style="list-style-type: none"> <li>Autism in Schools Project – has started.</li> <li>Grant application for 22-23 – was successful.</li> <li>Constitution – approved by the wider membership.</li> </ul> <p><b>Future Events:</b></p> <ul style="list-style-type: none"> <li>Engagement for African parents is on 27 May at Markfield.</li> <li>Short Breaks workshop is booked for 29 June, in liaison with Michelle James; parents and carers to obtain their views. (Further information will be available in the newsletter).</li> <li>Children’s Therapies and Annual Reviews – dates to be confirmed.</li> <li>AGM – Autumn 2022</li> </ul> <p><b>Noted from the Chair</b> – Recognition and thanks to the Parent Carer Forum for their commitment and hard work achieved from their commencement in January 2022.</p>	MJ/AB/ LN
4.	<p><b>High Needs Block Recovery Plan – Brian Smith/Mary Jarrett (Presentation)</b></p> <p><b>Safety Valve Programme meeting with DFE is on 8 June 2022.</b></p> <p><u>Key Headlines:</u></p> <ul style="list-style-type: none"> <li>Strategy to address spend – Phase 2 of the ISOS programme 3 workshops</li> <li>SEND sufficiency in borough to drive down external placement costs via the schools Master Plan Project.</li> </ul> <p><b>Action2: Preparation for adulthood strategy, action plan and pathway via SEND Strategy to be presented at July’s SEND Executive – Beth George</b></p> <p>Key areas – impact on the budget overspend.</p> <ul style="list-style-type: none"> <li>Adult social care to be involved in the Operational PfA – joint presentation.</li> <li>Expansion of places in borough – potential impact in other services is a conversation outside of the meeting to be involved in the planning and discuss how we can make this work?</li> <li>Dean Britton – DSG – what is the impact should the current inflationary pressures continue for the next 18 months. £1.8m is set for first years, and will include energy, and cost of living impact.</li> <li>Mainstream schools funding for children with EHC plans, the notional £6K has been the same for a long time, ISOS workshops is designed to address this issue.</li> </ul>	
5.	<p><b>Launch of Disability Register Implementation – Mary Jarrett</b></p> <ul style="list-style-type: none"> <li>The Board were asked to consider two options for the implementation of a discount card scheme for people accompanying individuals with SEND.</li> </ul> <p><b>Action 3 - The proposals paper will be circulated with timelines and ALL to forward their views to Mary Jarrett for discussion at July’s meeting - MJ</b></p>	MJ  ALL

No	Action/Decision	Action Owner
6.	<p><b>SEND Improvement Programme - Highlight Report</b> – Mary Jarrett/Sophia Madden</p> <p><u>Written Statement of Action – Progress Update; (refer to the presentation)</u></p> <p><b>WSOA 1</b></p> <ul style="list-style-type: none"> <li>• Preliminary outcomes from the (Partners in Practice) audit is that there is strength in the quality of the plans and health advice is of a good quality.</li> <li>• Timeliness results of the EHCPs remains 50% for the last two months.</li> <li>• CACI implementation – there are 4 pilot schools with new system go live today</li> <li>• April – June: Annual review recovery plan progressing well with targets and trajectory in place - working through the backlog, 60 AR's completed within the month to date.</li> </ul> <p><b>WSOA 2</b></p> <ul style="list-style-type: none"> <li>• Improve communications to parents following a referral – ongoing – working group in progress, health leaflets standardisation with the PCF.</li> <li>• Autism wait times has decreased to 43 weeks, an improvement against the November figures.</li> </ul> <p><b>Action 4 - Updated position to include a written summary from the sub-group to show how the actuals are performing - TM</b></p> <p>Training targets – content – Sophia; statutory assessment team – planned for health staff, DSCO Andrew Ralephata advised that it would be more appropriate for people writing the plans. Ongoing work on quality of the advice given.</p> <p><b>Action 5 - Andrew Ralephata/Mary Jarrett to discuss quality of health advice on EHCP's – AR/MJ</b></p> <p><b>WSOA 3:</b></p> <ul style="list-style-type: none"> <li>• All actions due are marked as completed.</li> </ul>	
7.	<p><b>Q2 – Quality Assurance and Performance Report</b> - Mary Jarrett</p> <p>Monthly audit cycle for EHCPs.  ALL – to read the improvement report with the minutes.  Learning and next steps to be followed up.</p> <p><b>Question as a forward plan item: How will the voice of the child be heard in their assessments as part of their Annual Review?</b></p> <p>A planning date is being arranged for the co-production meeting, with input from schools, parents/carers, this will be a future item.</p>	
8.	<p><b>Sub-Group Progress Reports:</b>  Brief and key updates due to time left in the meeting.</p>	
8.1	<p><b>PFA – Beth George</b></p> <ul style="list-style-type: none"> <li>• Deferred to July's meeting.</li> </ul>	
8.2	<p><b>Health subgroup – (Sophia Madden)</b></p> <ul style="list-style-type: none"> <li>• Invested short term additional funding to reduce the wait times.</li> <li>• Working group in place with providers.</li> </ul>	
8.3	<p><b>EHCP subgroup – Mary Jarrett</b></p> <ul style="list-style-type: none"> <li>• Paperwork redrafted.</li> </ul>	
8.4	<p><b>Co-Production and Comms sub-group</b></p> <ul style="list-style-type: none"> <li>• No further update, last meeting was cancelled due to low attendance.</li> </ul>	
9.	<p><b>Forward Plan:</b> reviewed  ALL – to forward any items to Mary/Joan to collate.</p>	ALL
10.	<p><b>Any Other Business</b>  None.</p>	
11.	<p><b>Future Meeting Dates: 2022</b>  04 July 19 Sept 31 Oct. 05 Dec 08 Aug.</p>	