

SEND Joint Executive Board

Summary of discussion

Date: Monday 5 December 2022 Time: 2.00 – 4.00pm

Attendance:

NAME	Role	Organisation	Present (Y/N) Apologies
Ann Graham (Chair)	Director of Children's Services	Haringey - Local Authority	Y
Rachel Lissauer (Joint Chair)	Director of Commissioning	Haringey CCG	Absent
Judith Mobbs	Observers: DfE		Y
Jemma Sharples	SEN & Disability Professional Adviser		Y
Nasima Alam	Clinical lead for C&YP		Y
Amanda Bernard	London Regional Lead		
Amanda Bernard	Chair – SEND Power	Parent Carer Forum	Y
Andrea Kelly	Head of Haringey LD Partnership – Adult Social Services	Haringey – Local Authority	Y
Andrew Ralephata	Principal/Lead Therapist	Haringey CCG SEND	Y
Brian Smith	Schools Finance Manager – Dedicated Schools Grant	Haringey – Local Authority	N
Caroline Brain	Children's Commissioning Head of Strategic Improvement	Haringey - Local Authority	Apologies
Cllr Zena Brabazon	Cabinet Lead Member, Early Years, Children and Families; Labour Member for Harringay Ward	Haringey - Local Authority	Y
Dean Britton	Assistant Principal for Student Support, Experience and Progress	Haringey 6 th form College	Y
Jalpa Assani			
Elen Roberts			
Dennis Scotland	Interim Head of Service DCT & SEN Special Projects	Haringey – Local Authority	Absent
Elika McAuley	SEN Advisory Early Intervention & Inclusion	Haringey - Local Authority	Y
Geoffrey Ocen	Chief Executive Officer	Bridge Renewal Trust Voluntary Sector	Apologies
Jackie Difolco	Assistant Director – Early Help, Prevention & SEND	Haringey - Local Authority	Y
Jane Grant		Whittington Health – NHS Trust	Y
Joan Kellman	Exec Personal Assistant, CYPS	Haringey – Local Authority	Y
Karel Stevens-Lee	Head of Children's Commissioning	NHS North Central London ICB (Haringey)	Y
Karen Oellermann	Service Improvement Manager	Haringey - Local Authority	Y
Linda Edward	Senior Public Health Commissioner	Public Health	Y
Liz Alsford	Therapies and Specialist Nursing	Whittington Health NHS	Y
Lizzy Ngotta	Engagement Co-ordinator	Haringey Parent Carer Forum	Y
Maria Dactylides	Headteacher	Lea Valley Primary School	Y
Mary Jarrett	Head of Service, Integrated SEND	Haringey - Local Authority	Y
Maureen Duncan	Headteacher	The Brook Special Primary School	Y
Sarah Miller	Haringey SENDIASS Manager	Markfield Project	Y
Harriett Lewis	Haringey SENDIASS Manager	Markfield Project	N
Sian McDermott	Headteacher	Rowland Hill Nursery School & Children's Centre	
Sophie Frais	Service Manager, Haringey Learning Disability Partnership	Haringey – Local Authority	Apologies
Stephanie Buckingham	Vice Chair (Interim)	Parent Carer Forum	Y
Stu Barratt	Strategic Lead, Safety Valve	Haringey – Local Authority	Y
Tim Miller	AD Commissioning - Children's Commissioning Vulnerable Adults & Children	NCL – Clinical Commissioning Group	Y

Vicky Murphy	Assistant Director, Adult Social Care	Haringey – Local Authority	Y
Erica Owusu-Boateng	Activity Communities – (Presenter)	Haringey – Local Authority	

No	Action/Decision	Action Owner
1.	Welcome & Introductions – (Chair)	
2.	Minutes of the last meeting held on 10 October 2022 and any outstanding Actions ➤ Minutes circulated were Agreed as an accurate record – complete.	
3.	Sub-Group Progress Reports: (for noting and any verbal updates)	
3.1	PfA – Preparation for Adulthood – Andrea Kelly & Mary Jarrett <ul style="list-style-type: none"> Date of 9 Nov for the launch event was rescheduled owing to the rail strike to 19 Dec. A bid for MDTI monies was successful for supported internships work. 	
3.2	Health Reference Group – Tim Miller EHCP Improvement Group – Mary Jarrett – (for noting) <ul style="list-style-type: none"> Agreed action from the group – is to have a central point, email address to receive and respond back to referrals, queries within timescales of a 6 weeks deadline and they are committed to achieving this going forward. Training commences in Feb 2023 for staff to give advice and support. CAMHS training topics includes SEND awareness and Plans. CAMHS colleagues are seeking to be more engaged with the SEND programme but currently there are issues with capacity for SEND meetings and panel attendance. (Action 2. TM to report back to the next meeting re: progress with CAMHS advice templates) (Action 3: Karel to report update on capacity issues within CAMHS to attend SEND panel meetings)	TM KSL
3.3	EHCP – (Educational Health Care Plans) The group met on 5 Dec, all tasks progressing as planned. Focus on improving the quality of social care and health advice for EHCP's. In addition to CDC training, whole staff session planned for a future Ask the AD session with all of the childrens directorate.	
3.4	Co-Production – Mary Jarrett Voices day – meetings held to plan the Agenda – this will be hosted and facilitated with SEND Power.	
4.	SEND Improvement Programme Report: <u>(For Noting and Discussion: refer to Presentation for full details):</u> Mary Jarrett & Karel Stevens Lee The board noticed the areas of progress and delays, specifically within <ul style="list-style-type: none"> WSOA – Electronic case recording system being delayed due to having to cease the contact with the current provider and move to a new electronic system. MJ confirmed that this was only delayed and we would be implementing Liquid Logic in 2023. As an interim measure, manual processes are in place at a child level to ensure oversight on performance, casework continues to be recorded on mosaic. WSOA 2 – Whilst the waiting times have decreased, the numbers of children waiting for an autism assessment has increased. This is largely due to demand, TM advised that there are plans for significant financial investment into this area across NCL circa £1m. WSOA 3 – Voices day is being co-produced with SEND Power and has been delayed until 7 Mar to give time to plan accordingly within capacity. POET 	

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	<p>survey completed, analysis being pulled together which will also inform Voices Day and evaluation of impact to date. Other main areas of weakness is the development of the SEND Youth Forum. This is mainly as a result of not being able to recruit to the Youth Participation role, however interviews are this week, hopeful we will have a successful candidate. In the interim, the Youth Advisory Board are working with Haringey 6th Form to recruit young people with SEND to support this work.</p> <p>(Action 4: Fuller update to be provided on the work and investment planned to reduce number of children of children waiting for an autism assessment.</p>	KSL/ TM
5.	<p>SEND Power – Parent Carer Forum Update for December 2022 (Please refer to presentation circulated for full details of the PCF work undertaken and live issues).</p> <p>To Note:</p> <ul style="list-style-type: none"> • Whilst there is a 21day preferred time for engagement, where this is not possible for requests an update will be circulated with the relevant exemptions which apply. • Congratulations to the interim members who were officially elected to the posts of Chair and Vice Chair at the AGM held on 7th November. • LTN's – reported challenges for families with SEND. (The Forum were advised that the SEND Transport service have represented views of parents and carers in the development of these and as a result, parents and carers or children with SEND are eligible for exemptions. More details can be found here: https://www.haringey.gov.uk/low-traffic-neighbourhood-exemptions) • Short breaks for parents to review their applications – follow up in Jan.2023 • SEND Power Newsletter to be published in the near future. <p><u>Feedback/comments from the Board</u></p> <ul style="list-style-type: none"> - Tim Miller – (NCL ICB) was happy with the work and engagement of the members who have participated fully in the Health sub group. - Cllr Brabazon – happy with the discussions on special needs but would welcome a conversation on development of complex needs. - Nasima – DfE Observer – strongly recognises the work the PCF is doing. - Jane Grant – (Whittington Health) would welcome closer links PCF to support development of universal services, especially at the beginning of assessments, therefore would like to have enhanced links with the Forum. <p>The Chair thanked the Forum for their excellent hard work and engagement they have been doing to achieve better outcomes for parents, carers and children with SEND in Haringey.</p>	
6.	<p>Haringey Safety Valve Programme Update – Jackie Difolco (Please refer to summary presentation circulated)</p> <p>Jackie confirmed that draft proposals were submitted but feedback is still awaited. A fuller report is to be available for meeting on 19th January 2023.</p>	
7.	<p>Presentation of the work undertaken using the Autism Education Trust to support Good Autism Practice in Haringey – Ellika McAuley (Please refer to presentation circulated)</p> <p>Key points from the presentation included:</p> <ul style="list-style-type: none"> • Ambitious (AaA) have Haringey license for Schools & Post 16 • AaA will train and quality assure 6 training partners (3 x specialist teachers, 2 SENDCos, 1 Special School lead) 	

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	<ul style="list-style-type: none"> • Haringey AET training partners will deliver <i>Making Sense</i> and <i>Good Autism Practice</i> to all schools over the next 3 years – this will be free of charge to school • Schools will be able to commission more specific training as they do now • Whole School AET training will become essential part of SEND Support offer and LAST support for individuals will be traded for schools who have not completed the training • Post-16 and Early Years will follow a similar plan from Sept 2024 • Progression framework will be rolled out from Sept 2024 <p>Note from Chair: <i>Exclusions has also significantly reduced as a result of the work at Commence House, Gerry Robinson, Nick Hewlett, and many others. Further work is ongoing.</i></p>	
8.	<p>Summer Holiday Activity Report (SEND Specific) – Eric Owusu-Boateng/ Andrea Keeble - Activity communities and leisure team. (Please refer to the presentation circulated for full information)</p> <p><u>Comments and Suggestions:</u></p> <ul style="list-style-type: none"> - Schools – HAF (Holiday and activity food) programme, key barriers is the cost, but are targeting those eligible for school meals. - Age range – 12 – 16; older young people is where the gaps and links are. 	
9.	<p>SEND Executive Temperature Check – Jackie Difolco (Please refer to the presentation circulated)</p> <p>Board members noted the responses to the survey, really helpful to have an evaluation of where we are as a board which will be used to inform our away day in April. Members agreed with the recommendations.</p>	
10.	<p>Forward Plan</p> <ol style="list-style-type: none"> 1. Met Police have requested to present their work they are doing to support police officers to increase their awareness of young people with SEND, particularly when engaging with young people for stop and search purposes. 2. Exec Awayday has been proposed for 26 April 2023 after the Voices day. (A 'save the date' notification will be circulated shortly.) 	
11. 11.1	<p>AOB Progress Update on Alternative Provision – January 2023 meeting - Caroline Brain/Gerry Robinson (Add to the Forward Plan).</p>	
12.2	<p>Updated TOR Terms of Reference has been updated following feedback. Last call for any amendments to joan.kellman@haringey.gov.uk by end of the week.</p>	