

## SEND Joint Executive Board

### SUMMARY OF DISCUSSION

Date: Monday 28 February 2022 Time: 14.00 – 16.00

**Attendance:**

NAME	Role	Organisation	Present (Y/N) Apologies
Ann Graham (Chair)	Director of Children's Services	Haringey - Local Authority	Y
Rachel Lissauer (Joint Chair)	Director of Commissioning	Haringey CCG	Y
Karen Oellermann	Service Improvement Manager	Haringey - Local Authority	Y
Jackie Difolco	Assistant Director – Early Help, Prevention & SEND	Haringey - Local Authority	Y
Cllr Zena Brabazon	Cabinet Lead Member, Early Years, Children and Families; Labour Member for Harringay Ward	Haringey - Local Authority	Y
Charlotte Pomery	Assistant Director, Commissioning	Haringey - Local Authority	Y
Mary Jarrett	Head of Service, Integrated SEND	Haringey - Local Authority	Y
Ellika McCauley	SEN Advisory Early Intervention & Inclusion	Haringey - Local Authority	Y
Tim Miller	AD Commissioning - Children's Commissioning Vulnerable Adults & Children	NCL – Clinical Commissioning Group	Y
Linda Edward	Senior Public Health Commissioner	Public Health	Y
Joan Kellman	Exec Personal Assistant, CYPS (Minute taker)	Haringey – Local Authority	Y
Vanessa Cooke	Head of Haringey Children and Young People's Services	Whittington Health NHS	Y
Amanda Bernard	Chair (Interim)	Parent Carer Forum	Y
Lizzy Ngotta	Engagement Co-ordinator	Haringey Parent Carer Forum	Y
Maureen Duncan	Headteacher	The Brook Special Primary School	Y
Caroline Brain	Head of Strategic Improvement	Haringey - Local Authority	Y
Sian McDermott	Headteacher	Rowland Hill Nursery School & Children's Centre	Y
Stephanie Buckingham	Vice Chair	Parent Carer Forum	Y
Beth George	Project Manager - CYPS	Haringey - Local Authority	Y
Dr Brickhand Ramruttun	Interim Head of Service	Haringey Learning Disability Partnership	Apologies
Sarah Miller Harriett Lewis	Haringey SENDIASS Manager Haringey SENDIASS Manager	Markfield Project Markfield Project	Apologies Y
Jeni Plummer	Interim Assistant Director	Adults Social Services	Apologies
Geoffrey Ocen	Chief Executive Officer	Bridge Renewal Trust Voluntary Sector	Apologies
Cheryl Yates / Emily Boland	Therapies and Specialist Nursing	Whittington Health NHS	Apologies
Liz Alsford	Therapies and Specialist Nursing	Whittington Health NHS	Apologies
Jackie Mobbs Nasima Alam  Sophia Njiri	<u>Observers:</u> SEN & Disability Professional Adviser South Regional Lead (London) / Targeted Delivery Support Strand Lead  London Region Clinical Lead - Children and Young People		

No	Action/Decision	Action Owner
1.  1.1	<p><b>Welcome &amp; Introductions</b> – (Chair, Ann Graham)</p> <p>Observers from DFE and NHSE attended as part of WSOA improvement programme, details as recorded above.</p> <p><b>Apologies:</b> Noted above.</p>	
2.	<p><b>Minutes of the last meeting held on 19 January 2022 and any outstanding Actions</b> – for sign off</p> <ul style="list-style-type: none"> <li>➤ Minutes were agreed as an accurate record.</li> <li>➤ Actions – Reviewed and updated as below.</li> </ul>	
3.	<p><b>Assisted Travel Policy</b> – Mary Jarrett</p> <p>Presentation delivered which summarised the proposed changes to Haringey’s Home to School Transport Policy.</p> <ul style="list-style-type: none"> <li>○ A small stakeholder group made up of schools, council officers, transport providers and representation from Haringey Parent Carer Forum have reviewed the existing policies and contributed to the draft versions for consultation. A survey was also sent to all households where children are receiving transport. Feedback from this has also been used to inform the draft policies.</li> <li>○ There will be two policies with one of these for post 16. Both policies will be going to Cabinet on 8 Feb for approval to consult.</li> <li>○ 9 May – 31 July: Public consultation period which will include an online form, promoted widely and group conversations on request.</li> </ul> <p>Feedback from board members was positive with reassurance provided that this will provide clarity, flexibility and effectiveness.</p>	
4.	<p><b>High Needs Block (HNB) Recovery Plan</b> – Jackie Difolco/Mary Jarrett</p> <p>Refer to the presentation within board papers.</p> <ul style="list-style-type: none"> <li>○ DSG Q3 in year position is £6.7m overspend - an increase of £0.3m from Q2</li> <li>○ DSG accumulated deficit is forecasted at £23.7m in March 2022</li> </ul> <p>A DSG Steering Group is in place chaired by AG providing robust scrutiny and oversight on DSG expenditure and mitigation to reduce the overspend position. To manage the increasing deficit within the Dedicated Schools Grant (DSG), a High Needs Block Recovery Plan has been developed which will seek to stabilise the increasing overspend alongside improving outcomes for children.</p> <p>Progress noted by board members, encouraging to see progress on specific projects and an increase in funding for this area but also recognise that this is a very challenging financial position for the council.</p> <p>Summary of progress against the projects will be published on the local offer.</p>	
5.	<p><b>SEND Commissioning Strategy</b> – Charlotte Pomery</p> <p><i>Deferred to next meeting as unable to attend. (April 2022)</i></p>	
6.	<p><b>Parent Carer Forum – Update</b> – Amanda Bernard</p> <p><u>Review of activities:</u></p> <ul style="list-style-type: none"> <li>○ PCF steering group is now represented on all the sub-groups.</li> </ul>	

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	<ul style="list-style-type: none"> <li>○ Health sub-group – A timetable of dates has not yet been shared with the PCF. TM reassured the PCF that future dates have been agreed and minutes will be circulated shortly.</li> <li>○ Membership has risen to approx 70</li> <li>○ Confirmation that the PCF has a co-opted seat at future scrutiny panels.</li> <li>○ Monthly briefing sessions are confirmed and held with Mary Jarrett and Cllr Brabazon and a pre meet prior to each SEND Executive is held with the Assistant Director.</li> <li>○ Co-production training has been held.</li> <li>○ Safeguarding and DBS – training and checks are in process.</li> <li>○ Transitions to Adulthood – requires more grip in this area and should commence at age 14 to include all children across the wider membership as some are missing out.</li> <li>○ Meeting with the Leader Haringey Council is confirmed as 9 March 2022.</li> <li>○ Events - ‘Walk and talk’ engagement events are held on the 1<sup>st</sup> Monday of each month at individual parks. The next one is scheduled for 7<sup>th</sup> March at Bruce Grove. Officers are invited to attend. Dates and venues are updated to website and circulated).</li> <li>○ PCF are in the process of making contact with schools to develop engagement with SEND.</li> </ul>	
7.	<p><b>SEND Improvement Programme Report</b> – Mary Jarrett &amp; Tim Miller  Refer to presentation within board papers. The WSOA was approved by Ofsted on the 1 February. Feedback from Ofsted noted that the plan had been widely consulted on, with clear workstreams and designated roles and responsibilities. It was also noted that we had worked closely with parents and carers, developed suitable plans to measure success across all three significant weaknesses and secured additional resource to increase the number of autism assessments.</p> <p>Key headlines on progress report on WSOA provided:</p> <ul style="list-style-type: none"> <li>○ Parent/Carer representation on all SEND Exec cub groups</li> <li>○ Increasing engagement with Local Offer and registration for SEND newsletter</li> <li>○ Improving performance for EHCP’s completed within timescales, 28% up from 19%, however recognise this is starting from a low base.</li> <li>○ Multi agency quality assurance framework is in place</li> <li>○ Co-production meetings in place for Annual Reviews</li> <li>○ Data for autism waiting assessments not available as due this week</li> <li>○ Schools SEND Support guidance developed and published</li> <li>○ NCL wide data gathering now in place for all autism diagnosis providers enabling timely reporting and comparison.</li> </ul> <p>Progress noted by board members, autism waiting times data was not available as being published this week. A summary of progress on the written statement of action (WSOA) will be published on the local offer.</p>	
8.	<p><b>Sub-group progress Reports:</b>  <i>Deferred to next meeting due to time available to discuss, however some updates covered within other meetings.</i></p>	
9.	<p><b>P3 – Quality Assurance and Performance Report</b>  Deferred to next meeting for a fuller discussion.</p> <p>Any feedback and comments to be circulated directly back to <a href="mailto:Mary.jarrett@haringey.gov.uk">Mary.jarrett@haringey.gov.uk</a></p>	ALL
10.	<p><b>SEND Terms of Reference – for noting</b></p> <p>The final version has been circulated and is available on the website, located at SEND Transformation Programme section of the Local Offer. <a href="https://www.haringey.gov.uk/children-and-families/local-offer">https://www.haringey.gov.uk/children-and-families/local-offer</a></p>	
11.	<p><b>Any Other Business:</b></p>	
11.1	<p>A glossary of terms to be compiled and circulated. (Mary Jarrett).</p>	MJ