

## **Terms of Reference**

### **Wards Corner Policy Advisory Group**

#### **Purpose / Role of the Group**

The Policy Advisory Group has been set up to look at the Cabinet's policy towards resolving the numerous issues surrounding Wards Corner.

In the first instance, the Group's purpose will be to:

- 1) Explore options for the future management of the Seven Sisters Market at Wards Corner; and,
- 2) For the Cabinet Member for Strategic Regeneration to present the findings in a report to be presented at Cabinet Advisory Board (CAB).

The report is not a decision-making report and is for CAB to note. The report is expected to take a minimum of 10 weeks and a maximum of 4 months to complete.

The Group will consider the management options for the Market over three distinct timeframes:

- The short term: anytime from now until the market moves to its temporary location at Apex House (expected in August 2020);
- The medium term: while the temporary market operates from Apex House (anticipated to be from August 2020 until August 2023); and
- The longer term: upon the move to the new permanent market building at Wards Corner (anticipated to be from August 2023).

#### **Key consideration**

The Group takes place alongside a number of other processes and must take care to steer clear of issues being considered elsewhere. This includes:

- The Wards Corner CPO Decision; and,
- The Housing and Regeneration Scrutiny Panel review into Wards Corner which is taking place from February 2019.

#### **Membership**

Individual Group members should consider any conflicts of interest and seek legal advice as required.

- Cllr Charles Adje, Cabinet Member for Strategic Regeneration, Chair
- Cllr Mike Hakata, St Ann's Ward Member
- Cllr John Bevan, Northumberland Park Ward Member
- Cllr Makbule Gunes, Tottenham Green Ward Member, Deputy Cabinet Member for Women and Equalities
- Cllr Preston Tabois, Tottenham Green Ward Member
- Cllr Barbara Blake, Seven Sisters Ward Member

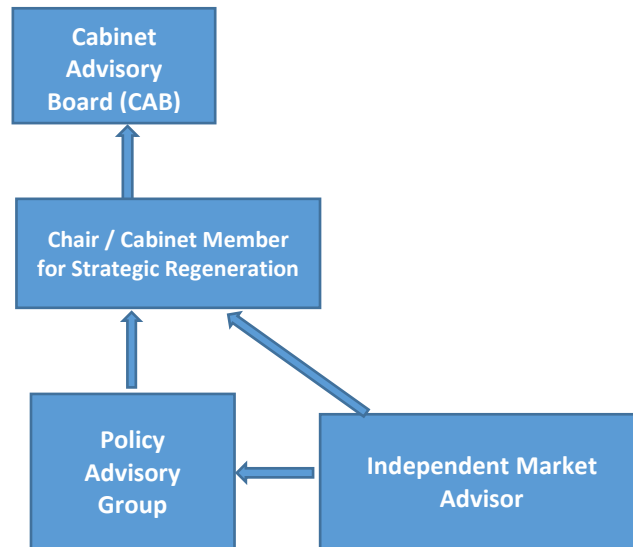
#### **Accountability**

The Group is not a decision-making body. The group will make recommendations regarding options for the future management of Seven Sisters Market, which will be presented by the Cabinet Member for Strategic Regeneration, the Chair, and may be considered by CAB.

Any recommendations for a decision that may arise as a result of the report will be subject to Cabinet and (if necessary) Full Council decision.

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#### Undertaking the Review

An independent advisor will be commissioned to support the Group in order to assess the options for the management of the market.

#### The options will be assessed against a set of criteria.

The independent advisor will be tasked with putting together the set of criteria to be agreed with the Group, the Landowner/Developer, Seven Sisters Market Traders and relevant Council departments.

The group will consider the following issues in order to inform their recommendations:

- Social value of the market for Haringey;
- Impact on traders;
- Operation and management options;
- Ownership options;
- Financial costs;
- Legal implications including clarity on the legislation the Seven Sisters Market building falls under;
- Resource and organisational implications; and,
- Viability of the market and the long term risks.

There may be some documents provided for the purpose of the review that should be treated as confidential.

#### Format of Reporting

The independent markets advisor will produce a draft report following discussion with the Group, relevant officers, and a small number of focus group sessions with Traders and the Developer (Grainger) at a minimum.

Opportunity will be provided for Members to review a draft of the report and to ask questions of the independent advisor. A final report will be then prepared for consideration by the Chair who will write the foreword.

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#### **Working Method / Ways of Working**

The group will be chaired by the Cabinet Member for Strategic Regeneration who will have ultimate responsibility for producing the report and reporting to CAB.

The bulk of the review will be undertaken by the independent advisor.

The independent advisor will review any relevant legal briefings required for the development of management options for Ward Corner.

#### **Meetings**

The Group meetings will be held by the Chair. The Chair with the assistance of the Independent Market Advisor will review group members' diaries and agree the frequency of meetings which will be scheduled by the advisor after agreement with the Chair.

#### **Sharing of Information and resources (including confidential materials)**

Considerable input may be required from Legal, Finance, Environment, Property, Building Control and Regeneration Services primarily as well as the Democratic Services.

All information shared with the Group is for the purposes of the Group making its recommendations only.

The draft report and any recommendations will be issued to the Cabinet Member for Strategic Regeneration and the Policy Advisory Group for their consideration.

The report will also be issued to the key stakeholders in draft format for their consideration and comment. Following this, the report will be finalised and will be made publically available. The Cabinet Member for Strategic Regeneration will then present the report to CAB for consideration. .